

Peace Projects Technical Evaluation Criteria

1. All these below files should be submitted:
 - a) Concept note
 - b) Short biographies for each key personnel.
 - c) Budget
2. Proposal should adhere to the structural requirements:
 - a) All the files should be PDF.
 - b) The font size for concept note and short bios should be 12pt, and file margins should not be altered.
 - c) Concept note should be no longer than 4 pages (excluding Cover and TOC pages), and all these four sections should be clearly in the file:
 1. Description and Significance of the Project
 2. Project Goals and Activities
 3. Theory of Change
 4. Project Team and Their Qualifications
 - d) Short bios of up to 10 (ten) key personnel should be combined in a single PDF document and each bio should be single page. CVs are not accepted for summary proposal submissions.
 - e) Budget should be single page.
3. The applicant should be a not-for-profit organization.
4. Submitted documents should describe a project rather than the flyer or description of the proposer's organization or activities, etc.
5. All files should be only in English.
6. Project duration should be a maximum of 24 months from the award date.
7. Budget should adhere to these requirements:
 - a) The only currency in the budget should be US Dollars.
 - b) The requested grant amount from JWF must be no more than 50,000 unless the difference is put into the matching funds field.
 - c) Overhead/indirect costs total should not be more than 10% of the budget (*Overhead/indirect costs refer to an ongoing operating expenses of the regular business of the applicant that are not directly related to the project.*) This percentage should be explicitly shown in the budget file.
8. At least one member of the project team is over 18 years old.
9. The project should not be an ongoing/existing project unless it proposes a new stage, or replicating it in a different area.
10. The proposed project should not be fraudulent (*The project should be original and developed by the team. It should not be a project developed by another organization or individual.*)
11. Other (Please put the reason in the comment box)